

**SCRUTINY BOARD**  
**(STRATEGY RESOURCES)**

**APPENDIX 1**

**2017/18 WORK SCHEDULE**

<b>Title</b>	<b>Type of Item</b>	<b>Notes</b>	<b>Jul-17</b>	<b>Aug-17</b>
<b>Review of Joint Funding Arrangements (TBC)</b>	Inquiry	Agreed by Executive Board (Feb 2017). To be determined by the Scrutiny Board - including terms of reference		
<b>Inquiry area 2 (TBC)</b>	Inquiry	Scope to be determined		
<b>Financial Health Monitoring</b>	Performance review	Monitoring arrangements continue for 2017/18	Financial Health Monitoring 2017/18	
			Medium Term Financial Strategy 2018/19 – 2020/21	
<b>Emergency Planning &amp; Preparedness</b>	Performance review	Further reports/ follow-up actions to be determined - post July 2017	Annual Risk report	
<b>Business Rates</b>	Policy Review			

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**2017/18 WORK SCHEDULE**

<b>Title</b>	<b>Type of Item</b>	<b>Notes</b>	<b>Jul-17</b>	<b>Aug-17</b>
<b>Fees and charges</b>	Policy Review	Agreed by Executive Board (Feb 2017). Report from Chief Finance officer to consider implementation / impact of previously agreed policy. Consideration of potential scope for other areas.		
<b>Budget proposals</b>	Policy Development			
<b>Best Council Plan progress</b>	Performance monitoring	Frequency of BCP progress updates to be confirmed	BCP: Annual performance report 2016/17	
<b>Service area 1</b>	Performance monitoring	Performance reports: scope and timing TBC		
<b>Service area 2</b>	Performance monitoring	Performance reports: scope and timing TBC		
<b>Service area 3</b>	Performance monitoring	Performance reports: scope and timing TBC		
<b>Commissioning</b>	Performance monitoring	6-monthly report as recommendation 2 of the Commissioning		

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**2017/18 WORK SCHEDULE**

Title	Type of Item	Notes	Jul-17	Aug-17
<b>Commissioning: recommendation tracking</b>	Performance monitoring	Recommendation tracking: Commissioning report		
	Briefings	To be identified as and when required		

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<b>Title</b>	<b>Type of Item</b>	<b>Notes</b>	<b>Sep-17</b>	<b>Oct-17</b>
<b>Review of Joint Funding Arrangements (TBC)</b>	Inquiry	Agreed by Executive Board (Feb 2017). To be determined by the Scrutiny Board - including terms of reference		
<b>Inquiry area 2 (TBC)</b>	Inquiry	Scope to be determined		
<b>Financial Health Monitoring</b>	Performance review	Monitoring arrangements continue for 2017/18	Financial Health Monitoring 2017/18	Financial Health Monitoring 2017/18
<b>Emergency Planning &amp; Preparedness</b>	Performance review	Further reports/ follow-up actions to be determined - post July 2017		
<b>Business Rates</b>	Policy Review		Report on current arrangements - including risks & opportunities (TBC)	

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<b>Title</b>	<b>Type of Item</b>	<b>Notes</b>	<b>Sep-17</b>	<b>Oct-17</b>
<b>Fees and charges</b>	Policy Review	Agreed by Executive Board (Feb 2017). Report from Chief Finance officer to consider implementation / impact of previously agreed policy. Consideration of potential scope for other areas.		Report from Chief Finance Officer
<b>Budget proposals</b>	Policy Development			
<b>Best Council Plan progress</b>	Performance monitoring	Frequency of BCP progress updates to be confirmed		
<b>Service area 1</b>	Performance monitoring	Performance reports: scope and timing TBC		
<b>Service area 2</b>	Performance monitoring	Performance reports: scope and timing TBC		
<b>Service area 3</b>	Performance monitoring	Performance reports: scope and timing TBC		
<b>Commissioning</b>	Performance monitoring	6-monthly report as recommendation 2 of the Commissioning		6-monthly report (Rec. 2)

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Title	Type of Item	Notes	Sep-17	Oct-17
<b>Commissioning: recommendation tracking</b>	Performance monitoring	Recommendation tracking: Commissioning report	Commissioning: Formal response	
	Briefings	To be identified as and when required		

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<b>Title</b>	<b>Type of Item</b>	<b>Notes</b>	<b>Nov-17</b>	<b>Dec-17</b>
<b>Review of Joint Funding Arrangements (TBC)</b>	Inquiry	Agreed by Executive Board (Feb 2017). To be determined by the Scrutiny Board - including terms of reference		
<b>Inquiry area 2 (TBC)</b>	Inquiry	Scope to be determined		
<b>Financial Health Monitoring</b>	Performance review	Monitoring arrangements continue for 2017/18	Financial Health Monitoring 2017/18	Financial Health Monitoring 2017/18
<b>Emergency Planning &amp; Preparedness</b>	Performance review	Further reports/ follow-up actions to be determined - post July 2017		
<b>Business Rates</b>	Policy Review			

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<b>Title</b>	<b>Type of Item</b>	<b>Notes</b>	<b>Nov-17</b>	<b>Dec-17</b>
<b>Fees and charges</b>	Policy Review	Agreed by Executive Board (Feb 2017). Report from Chief Finance officer to consider implementation / impact of previously agreed policy. Consideration of potential scope for other areas.		
<b>Budget proposals</b>	Policy Development			Initial 2018/19 budget proposals
<b>Best Council Plan progress</b>	Performance monitoring	Frequency of BCP progress updates to be confirmed		
<b>Service area 1</b>	Performance monitoring	Performance reports: scope and timing TBC		
<b>Service area 2</b>	Performance monitoring	Performance reports: scope and timing TBC		
<b>Service area 3</b>	Performance monitoring	Performance reports: scope and timing TBC		
<b>Commissioning</b>	Performance monitoring	6-monthly report as recommendation 2 of the Commissioning		



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<b>Title</b>	<b>Type of Item</b>	<b>Notes</b>	<b>Nov-17</b>	<b>Dec-17</b>
<b>Commissioning: recommendation tracking</b>	Performance monitoring	Recommendation tracking: Commissioning report		Commissioning: Progress report
	Briefings	To be identified as and when required		

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<b>Title</b>	<b>Type of Item</b>	<b>Notes</b>	<b>Jan-18</b>	<b>Feb-18</b>
<b>Review of Joint Funding Arrangements (TBC)</b>	Inquiry	Agreed by Executive Board (Feb 2017). To be determined by the Scrutiny Board - including terms of reference		
<b>Inquiry area 2 (TBC)</b>	Inquiry	Scope to be determined		
<b>Financial Health Monitoring</b>	Performance review	Monitoring arrangements continue for 2017/18	Financial Health Monitoring 2017/18	Financial Health Monitoring 2017/18
<b>Emergency Planning &amp; Preparedness</b>	Performance review	Further reports/ follow-up actions to be determined - post July 2017		
<b>Business Rates</b>	Policy Review			Update report (TBC)

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<b>Title</b>	<b>Type of Item</b>	<b>Notes</b>	<b>Jan-18</b>	<b>Feb-18</b>
<b>Fees and charges</b>	Policy Review	Agreed by Executive Board (Feb 2017). Report from Chief Finance officer to consider implementation / impact of previously agreed policy. Consideration of potential scope for other areas.		
<b>Budget proposals</b>	Policy Development		2018/19 Budget recommendations	
<b>Best Council Plan progress</b>	Performance monitoring	Frequency of BCP progress updates to be confirmed		
<b>Service area 1</b>	Performance monitoring	Performance reports: scope and timing TBC		
<b>Service area 2</b>	Performance monitoring	Performance reports: scope and timing TBC		
<b>Service area 3</b>	Performance monitoring	Performance reports: scope and timing TBC		
<b>Commissioning</b>	Performance monitoring	6-monthly report as recommendation 2 of the Commissioning		

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<b>Title</b>	<b>Type of Item</b>	<b>Notes</b>	<b>Jan-18</b>	<b>Feb-18</b>
<b>Commissioning: recommendation tracking</b>	Performance monitoring	Recommendation tracking: Commissioning report		
	Briefings	To be identified as and when required		

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<b>Title</b>	<b>Type of Item</b>	<b>Notes</b>	<b>Mar-18</b>	<b>Apr-18</b>
<b>Review of Joint Funding Arrangements (TBC)</b>	Inquiry	Agreed by Executive Board (Feb 2017). To be determined by the Scrutiny Board - including terms of reference		
<b>Inquiry area 2 (TBC)</b>	Inquiry	Scope to be determined		
<b>Financial Health Monitoring</b>	Performance review	Monitoring arrangements continue for 2017/18	Financial Health Monitoring 2017/18	
<b>Emergency Planning &amp; Preparedness</b>	Performance review	Further reports/ follow-up actions to be determined - post July 2017		
<b>Business Rates</b>	Policy Review			

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<b>Title</b>	<b>Type of Item</b>	<b>Notes</b>	<b>Mar-18</b>	<b>Apr-18</b>
<b>Fees and charges</b>	Policy Review	Agreed by Executive Board (Feb 2017). Report from Chief Finance officer to consider implementation / impact of previously agreed policy. Consideration of potential scope for other areas.		
<b>Budget proposals</b>	Policy Development			
<b>Best Council Plan progress</b>	Performance monitoring	Frequency of BCP progress updates to be confirmed		
<b>Service area 1</b>	Performance monitoring	Performance reports: scope and timing TBC		
<b>Service area 2</b>	Performance monitoring	Performance reports: scope and timing TBC		
<b>Service area 3</b>	Performance monitoring	Performance reports: scope and timing TBC		
<b>Commissioning</b>	Performance monitoring	6-monthly report as recommendation 2 of the Commissioning	6-monthly report (Rec. 2)	

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Title	Type of Item	Notes	Mar-18	Apr-18
<b>Commissioning: recommendation tracking</b>	Performance monitoring	Recommendation tracking: Commissioning report	Commissioning: Progress report	
	Briefings	To be identified as and when required		